

Writing the Business Continuity Plan

Duration:

1 day

Accreditation by:

Business Continuity Institute (BCI)



Audience and Qualification:

Those tasked with developing a Business Continuity Plan for their organisations and who have knowledge of those steps which lead up to the Plan Writing phase, including Business Impact Analysis & Strategies.

Objectives:

As each new problem arises, solutions and alternative strategies will be discussed leading to an outline plan that has developed from a user perspective. The course follows ISO 22301, key elements of a Business Continuity Programme.

Course Description:

This one day course will give you skills to help you to write your Business Continuity or Resumption Plan. It is very much a practical course, following the timeline of an incident affecting a company with no formal plans.

Key learning points:

- Emergency response
- Communication
- Crisis Management
- Situation assessment
- Managing the recovery
- Resource issues and solutions
- Asset restoration
- Testing the new plan

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